



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon
(042) 540-6519

NOTICE TO PROCEED

PHILIPPINE DUPLICATORS INC.
Parañaque City

Sir/Madam,

The attached Purchase Order No. 2023-04-0116 are already approved so **NOTICE** is given to **PHILIPPINE DUPLICATORS INC.** for the purchase of **Supplies & Materials for Risograph** requested by BAO with PR No. 2023-02-0550. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


DORACIE B. ZOLETA-NANTES, PhD.
University President

I acknowledge receipt of this Notice on : AUG 03 2023

Name of the Representative of the of the Bidder: **PHILIPPINE DUPLICATORS INC.**

Authorized Signature: 